THANKS FOR VOLUNTEERING FOR THE LIGHTS FESTIVAL - AUSTIN!

We’re so stoked that you’re going to be a volunteer with The Lights Festival! This info packet will share all the details you need to make sure you have a magical time. Make sure you read the info packet all the way through. It’ll answer your questions and give you important instructions you won’t get otherwise!

One more thing, before you dive in, be sure to “like” our Facebook page! Sometimes there are last minute-changes or updates, and the very first place we’ll make them available is on Facebook: https://www.facebook.com/thelightsfestival

We’ve divided this packet into five sections to make it easier for you to be a The Lights Festival Volunteer!

1. About The Lights Festival’s Volunteer Program
2. Event Day and Venue
3. Parking
4. Your Experience
5. Our Charity

1. ABOUT THE LIGHTS FESTIVAL’S VOLUNTEER PROGRAM

The Lights Festival simply couldn’t exist without the help of our hard-working volunteers. By volunteering, you get the chance to participate in a high-profile, exciting event and do your part to help the world become a little more disgustingly awesome.

Here are several possible assignments for The Lights Festival Volunteers that you will be assigned to the day of the event…

1. Assist staff in Event Area
2. Check-in
3. Clean up
4. Other Assignments as Necessary

Please come ready to be assigned wherever you’re needed! (A quick note: though some assignments may seem more fun than others, we try to make all areas fun so even if you are assigned to another part of the event you will still have just as much fun as you would in any area.)

Our Volunteers are responsible for the kind of experience our participants have. Quite literally, you
are the heart and soul of The Lights Festival. So bring your sense of humor and love of life, and get ready to have fun!

2. EVENT DAY AND VENUE

We are lucky to have the Apache Pass as the home of The Lights Festival Dallas! Please respect the facilities. We ask all members of our event to throw away garbage, water bottles, and other trash. Please remind others to do the same!

WHERE:
Apache Pass
9132 N. FM 908
Rockdale Texas 76567

WHEN:
November 19, 2016
12:00 PM until the lanterns launch at dark.

CHECK-IN
On Saturday, November 19 volunteer check-in is at 12:00PM at the entrance. Please be sure to bring your signed waiver (located at the back of this packet). When you check in you’ll exchange your signed waiver for your official The Lights Festival Volunteer t-shirt.

3. PARKING

Packing for volunteers is free. Please make a point to carpool to minimize traffic as much as possible. Like all large events, with lots of people coming and going, remember to drive courteously, give yourself plenty of time to arrive, and be patient with traffic and parking.

4. YOUR EXPERIENCE

Here’s how The Lights Festival Works:

12:00 PM - We want volunteers there by to help staff set up, and learn the correct procedures of Check-in.
1:30 PM - Check-in will be open for participants. The festival area will have music, pre-party fun, food, dancing and so much more.
1:30 PM - 3:00 PM - Check-in will go until the lanterns are released, but the bulk of people will show up between these hours.
3:30 PM - Relaxing and Announcements
4:00 PM - Entertainment
5:00 PM - Charity Announcements
5:30 PM - Sun sets and the countdown begins once the wind dies down and the fire marshall gives his okay.
6:00 PM - 8:00 PM* - Lanterns are released and the magic happens. Upon completion of the event, we will begin to clean up right away.

*Please note that the actual time of the lantern launch will be based on when it is dark and the fire marshall’s give us the go-ahead to launch.

Volunteers are needed to help clean up the event. We appreciate your help, and cannot say thank you enough for what you volunteers do.

VOLUNTEERING ON SUNDAY:
We invite volunteers to come Sunday morning to help pick-up lanterns. We will give you $50 in swag for those who come and help!

WEATHER: Even if there are a few clouds or sprinkles, we’ll hold The Lights Festival as scheduled. But our first priority is the safety of our volunteers and participants, and there may be occasions -- such as high wind or lighting -- that we’ll postpone or even cancel if we have to. If the weather looks threatening as we lead up to the event, keep your eyes on our Facebook page for updates.

WHAT TO WEAR?

You’ll get an official volunteer t-shirt when you check in, and we ask that you please wear it throughout the event so that participants can spot you easily. As for the rest of your outfit, make sure it’s weather-appropriate.

FOOD AND OTHER ITEMS

We will bring granola bars and water for you volunteers. You are welcome to bring food if you wish, but your bags must stay with you at all times. So it’s best to bring as little as possible or a backpack that you don’t mind wearing during the event.

SAFETY TIPS

Because we care about your safety first and foremost, here are some things to keep in mind to keep experience memorable for all the right reasons.

1. Drive Safely and Courteously. There are a lot of people coming and going at The Lights Festival, so be patient and courteous to other drivers as you’re arriving, parking, and leaving after the event.

2. Drink Plenty of Water. Before, during, and after the event, be sure to drink plenty of water. Volunteers will receive a free bottle of water, but you might want to bring your own as well.

3. Report Suspicious Behavior or People Who Look Like They Might Need Assistance. The Lights Festival participants and volunteers are the best on the planet, and we’ve never had problems at any of our events. Still, if you see someone who’s acting strangely, go ahead and report it to a staff member.

4. Do Not Leave Bags on the Ground. Any bags left on the ground will be immediately confiscated by event security, no exceptions.

5. If You Need a Break, Take a Break. Because of the size of the event, we aren’t able to go
around and give everyone an individual scheduled break. If you feel like you need to take a
minute to rest, please inform your captain or another volunteer. We won’t mind just please don’t
leave the area. If you need to leave, please wait to go until the volunteer coordinator can bring
someone to replace you.

CHARITY
The Lights Festival is committed to leaving the world friendlier than we found it. Every The Lights
Festival events work closely with local food banks, and our National Charity - Raising Star.

ACKNOWLEDGMENT AND ACCEPTANCE OF RISKS AND LIABILITY RELEASE
In consideration for being allowed to participate as part of the THE LIGHTS FESTIVAL presented by Viive Events LLC, a Utah
limited liability company, in conjunction with Rising Star a nonprofit corporation, on [date] (“The Event”), I,
[name] the “Participant” (the “Undersigned”) means the Participant when the Participant is age 18
or older AND both the Participant and the Participant’s parent or legal guardian when the Participant is under the age of 18) understand,
agree to, and accept the following: WARNING: All forms of lantern lighting and related activities can be hazardous, including without
limitation (1) burning and injury from flame, and (2) eye injury. NO LANTERNS are to be brought from home; only lanterns provided by
Event staff may be used. You must comply with instructions and commands from Event security and staff at all times. You must not light
any lantern before being told or after the end of the event. Your safety depends on exercising your own judgment about your own safety.
Be alert to the many risks, including, but not limited to, lanterns flying through the air from all directions, and collisions with man-made
and natural objects. Also be aware that your clothes and other personal items may become burned or ruined by flame. In consideration
of allowing the Participant to participate in the Event, the Undersigned hereby agrees to ASSUME ALL RISKS associated with the Par-
ticipant’s participation in the Event. The Undersigned agrees to HOLD HARMLESS, RELEASE, DEFEND, AND INDEMNIFY The Lights
Festival, Viive Events LLC, Rising Star, the owner and operator of the Event venue, and their affiliated organizations and companies, in-
surance carriers, parents, agents, employees, representatives, assigns, officers, directors, and owners (each hereinafter a “Released
Party”) for ANY AND ALL LIABILITY and claims for injury or death to persons or damage to property arising from the Participant’s partic-
ipation in the Event, including those claims based on any Released Party’s alleged or actual NEGLIGENCE or breach of any express or
implied WARRANTY.

The Undersigned further agrees and understands that risks associated with the Event, in addition to those previously listed, include,
but are not limited to: equipment malfunction, marked and unmarked obstacles, strenuous activity, and the actions of others directly
or not directly involved in the Event. Participant understands and acknowledges he/she has been informed and understands all Event
rules and regulations. Participant assumes the risks of engaging in Event activities. Participant recognizes and understands that being
struck by lanterns and collisions with other participants occur and injuries may be a common and ordinary occurrence at the Event. I
understand that I may take the opportunity to inspect the venue before the Event. I understand that the use of eye protection is strongly
encouraged, that it is the Participant’s or Undersigned’s responsibility to purchase and use such eye protection, and that no Released
Party will provide such eye protection. In consideration for allowing the Participant to participate in the Event, the Undersigned agrees
that ANY AND ALL CLAIMS for injury and/or death arising from the Participant’s participation in the Event shall be GOVERNED BY
UTAH LAW and EXCLUSIVE JURISDICTION of any claim shall be in the State or Federal COURTS LOCATED IN SALT LAKE COUN-
TY, STATE OF UTAH. Recognizing the risk and dangers, the Undersigned understands the nature of Event activities and voluntarily
chooses for Participant to participate in and expressly assumes all risks and dangers of the Event, whether or not described above.
By signing this agreement without a parent or guardian’s signature, the Participant represents that he/she is at least 18 years of age, or
if signing as the parent or guardian of a Participant, represents that he/she is the parent or legal guardian of the minor Participant.

If Participant is a minor: As a parent/guardian of the minor Participant, I have the authority to sign this agreement and hereby indemnify
the Released Parties for awards, legal expenses, including reasonable attorney’s fees and settlements arising out of any claims from
the Participant’s participation in the Event.

Printed name and address of Participant ______________________________________________

Print Name and address: ____________________________________________________________

Emergency Contact name and number: _____________________________________________

Signature __________________________ Date: _______ M/F: ______ Age: ______

Acknowledgement: I, [name] the “Participant” (the “Undersigned”) mean the Participant when the Participant is age 18 or
or older AND both the Participant and the Participant’s parent or legal guardian when the Participant is under the age of 18) understand,
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Party”) for ANY AND ALL LIABILITY and claims for injury or death to persons or damage to property arising from the Participant’s partic-
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the Participant’s participation in the Event.

Printed name and address of Participant ______________________________________________

Print Name and address: ____________________________________________________________

Emergency Contact name and number: _____________________________________________

Signature __________________________ Date: _______ M/F: ______ Age: ______